

**1. CALL TO ORDER**

The Joint Meeting of the Board of Directors and Technical Advisory Committee was called to order at 1:17 p.m. by Chair Ben Benoit on the Zoom virtual platform.

**2. PLEDGE OF ALLEGIANCE**

Chair Benoit led members and guests in the Pledge of Allegiance.

**3. ROLL CALL**

**Board of Directors present:**

Todd Rigby, City of Eastvale  
Russ Brown, City of Hemet  
Chris Barajas, City of Jurupa Valley  
Ted Hoffman, City of Norco  
Rita Rogers, City of Perris (2:49 p.m. departure)  
Ben Benoit, City of Wildomar (Chair)

**Technical Advisory Committee Members present:**

Bryan Jones, City of Eastvale (1:29 p.m. arrival)  
Rod Butler, City of Jurupa Valley  
Andy Okoro, City of Norco  
Clara Miramontes, City of Perris

**4. PUBLIC COMMENTS**

There were no public comments.

**5. ELECTION OF WCE BOARD OF DIRECTORS CHAIR AND VICE-CHAIR FOR CALENDAR YEAR 2021**

**Action:** I. *The Board of Directors elected Todd Rigby, City of Eastvale, as Chair, and Ted Hoffman, City of Norco, as Vice-Chair.*

Chair Todd Rigby continued with the meeting.

*(Perris / Hemet) 6 yes; 0 no; 0 abstention. Item 5 was approved. A representative from the City of Canyon Lake was not present.*

**6. CONSENT CALENDAR** – *(Norco / Perris) 6 yes; 0 no; 0 abstention. Items 6.A through 6.G were approved. A representative from the City of Canyon Lake was not present.*

**A. Summary Minutes from the December 9, 2020, Joint Meeting of the Board of Directors and Technical Advisory Committee are Available for Consideration.**

**Action:** I. *Approved the Summary Minutes from the December 9, 2020, Joint Meeting of the Board of Directors and Technical Advisory Committee.*

**B. Regulatory and Legislative Activities Update**

**Action:** 1. *Received and filed.*

**C. Non-Residential Client Engagement and Outreach Update**

**Action:** 1. *Received and filed.*

**D. Marketing and Outreach Activities Update**

**Action:** 1. *Received and filed.*

**E. Single Signature Authority Report**

**Action:** 1. *Received and filed.*

**F. Financial Report Summary Update**

**Action:** 1. *Received and filed.*

**G. Master Purchase & Sale Agreement with Bonneville Power Administration**

**Actions:**

1. *Adopted Resolution No. 2021-01; A Resolution of the Board of Directors of Western Community Energy approving a Master Purchase & Sale Agreement.*
2. *Approved the Master Purchase & Sale Agreement (“Master Agreement”) between Western Community Energy and Bonneville Power Administration (“BPA”) and authorize the Executive Director, or designee, to execute the Master Agreement, in substantially similar form as approved by Legal Counsel.*
3. *Approved the Netting Agreement between Western Community Energy and BPA and authorize Executive Director, or designee, to execute the Netting Agreement in substantially similar form as approved by Legal Counsel.*

**7. REPORTS / DISCUSSION**

**A. Reporting Metrics and Recapture Program Update**

Don Ries, WCE Program Manager, reported that staff have been tracking opt-out statistics since launch. Staff are proposing to transition from a flat opt-out reporting to an account percent change statistic to identify customer participation within WCE. The advantage to this would be using current data instead of a point-in-time, pre-launch data, allowing WCE to more accurately account for opt-outs, customer move-ins, move-outs, and closure of accounts on a monthly basis. Next steps include phasing-out any duplicative reports, continued research on other types of metrics, and working toward the release of Southern California Edison’s (SCE) “all client” lists.

The purpose of the Recapture Program is to return clients to WCE if it is a good fit. Other CCAs that have taken this step have the highest success rates. Staff will reach out to SCE customers via phone. Clients who have left WCE must remain an SCE customer for 12 months before they can return to WCE, and additionally, they must provide a 6-month notice to SCE.

Chair Rigby expressed interest in seeing the overall opt-out percentage based upon the initial number of customers.

**Action:** 1. *Approved the proposed reporting method and Program direction.*

*(Wildomar / Jurupa Valley) 6 yes; 0 no; 0 abstention. Item 7.A was approved. A representative from the City of Canyon Lake was not present.*

## B. Statewide Report on Results of 2020 Heat Storms

Ani Dhruva, WCE Fellow, reported that the heat storm events in August 2020 led to rotating outages in three WCE member cities and also impacted more than 300,000 customers state-wide. The preliminary Report, a joint-publication with the California Independent System Operator (CAISO), the California Energy Commission, and the California Public Utilities Commission, concluded that there were three causes for the outages: 1) the weather was not accurately predicted; 2) there was not an adequate amount of resources delivered; and 3) practices in the CAISO market led to unfavorable day-of outcomes. As a result, near-, mid-, and long-term solutions have been identified.

Near-term actions include potential increases to Resource Adequacy requirements, modernizing the statewide flex alert program, restructuring the energy marketplace, and planning better for contingencies.

Mid- and long-term actions include the exploration of demand-side resources, dynamic rate structures, an improved stakeholder engagement, and improved modeling.

A final Report was released today and will be reviewed by the California Community Choice Association, of which WCE is a member.

**Action:**            *1.       Received and filed.*

## C. Resource Adequacy Update

Tyler Masters, Director of WCE, reported that in November 2020, WCE developed all but eight months of its required Resource Adequacy (RA) filings which were submitted to the California Public Utilities Commission (CPUC). Since that time, WCE continues to procure the remaining RA and continues to release Request for Offers. While not enough offers were received to bring WCE current, WCE has entered into a few contracts to reduce the eight-month shortage down to two months. WCE will be asking the CPUC to review the marketplace to determine any potential fundamental issues, as over half of the existing CCAs have been cited over the past three years due to shortage of RA.

In future years, WCE will be going out earlier and go out often seeking RA.

**Action:**            *1.       Received and filed.*

## D. COVID Relief and Utility Delinquency Update

Andrew Ruiz, WRCOG Chief Financial Officer, reported on the number of delinquent accounts and the total outstanding balance. This represents 5.8% of bad debt and does not include SCE's Arrearage Management Plan (AMP) customers or those customers already on a payment plan.

Tyler Masters reported that all utilities are being affected by COVID-19; however, the impacts may be different. Staff have found short- and long-term resources at the federal, state, and local levels in the form of one-time bill assistance, grants, and debt forgiveness.

WCE's options for its delinquent accounts include 1) doing nothing; 2) identifying SCE's AMP customers and conduct a direct engagement campaign to encourage participation; 3) funding a direct engagement effort for AMP customers and apply a one-time bill credit; and 4) in addition to numbers two and three, providing bill assistance to customers who apply for the Bill Assistance Credit Program.

**Action:**            *1.       Directed staff to move forward with option 3.A, focusing on all WCE residential customer accounts past due, and return in February 2021 with details on which payments are going to Southern California Edison and which are coming to WCE.*

*(Jurupa Valley / Norco) 5 yes; 0 no; 0 abstention. Item 7.D was approved. A representative from the Cities of Canyon Lake and Perris were not present.*

**8. REPORT FROM THE EXECUTIVE DIRECTOR**

Rick Bishop had no items to report on.

**9. ITEMS FOR FUTURE AGENDAS**

There were no items for future agendas.

**10. GENERAL ANNOUNCEMENTS**

There were no general announcements.

**11. NEXT MEETING:**

The next Joint Meeting of the Board of Directors and Technical Advisory Committee is scheduled for Wednesday, February 10, 2021, at 1:00 p.m., on the Zoom platform.

**12. ADJOURNMENT:**

The Joint Meeting of the Board of Directors and Technical Advisory Committee adjourned at 3:01 p.m.